



### Patient Information

Date: \_\_\_\_\_

Patient First Name: \_\_\_\_\_ Patient Last Name: \_\_\_\_\_ Birthday: \_\_\_\_\_

Preferred Name( if different): \_\_\_\_\_ Social Security No: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Is this a cell phone? Yes No **Text/Email OK?** Yes No

Email: \_\_\_\_\_

\*We will send account information, appointment reminders, and other dentistry related emails periodically.

### How did you hear about our office?

- Facebook
- Google
- Website
- TV Ad
- Patient/Family Member: \_\_\_\_\_
- PDC Employee: \_\_\_\_\_
- Doctor Referral: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

### DENTAL INSURANCE

Subscriber Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Employer: \_\_\_\_\_ Group # \_\_\_\_\_

Subscriber ID: \_\_\_\_\_ Relationship to Subscriber: \_\_\_\_\_

#### **Secondary Insurance:**

Subscriber Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Employer: \_\_\_\_\_ Group#: \_\_\_\_\_

Subscriber ID: \_\_\_\_\_ Relationship to Subscriber: \_\_\_\_\_

Are you interested in receiving information about any of these services below? (Please check all that apply)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Bleaching(tooth whitening) | <input type="checkbox"/> Braces/Invisalign | <input type="checkbox"/> Porcelain Veneers |
| <input type="checkbox"/> Implants                   | <input type="checkbox"/> Botox             |  |

## Health History

Date of last **medical** exam: \_\_\_\_\_ What was this exam for? \_\_\_\_\_

Date of last **dental** exam: \_\_\_\_\_

Have you been hospitalized in the last 5 years? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, reason for hospitalization: \_\_\_\_\_

Are you currently receiving care? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, nature of care: \_\_\_\_\_

Please list the names/phone number of the physicians who are currently providing you care:

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Do you have or have you ever had any of the following medical conditions? (Please check yes/no)**

<p>*Alzheimer's</p>	<p>Yes _____ No _____</p>	<p>*Anaphylaxis</p>	<p>Yes _____ No _____</p>
<p>*Angina</p>	<p>Yes _____ No _____</p>	<p>*Fainting Spells/Dizziness</p>	<p>Yes _____ No _____</p>
<p>*Migraines</p>	<p>Yes _____ No _____</p>	<p>*Liver Disease (including Jaundice)</p>	<p>Yes _____ No _____</p>
<p>*Epilepsy/Seizures</p>	<p>Yes _____ No _____</p>	<p>*Hepatitis, any form</p>	<p>Yes _____ No _____</p>
<p>*Glaucoma</p>	<p>Yes _____ No _____</p>	<p>Type _____</p>	
<p>*Renal Dialysis</p>	<p>Yes _____ No _____</p>	<p>*Sexually Transmitted Disease</p>	<p>Yes _____ No _____</p>
<p>*Thyroid</p>	<p>Yes _____ No _____</p>	<p>*HIV Positive/AIDS Related Complex</p>	<p>Yes _____ No _____</p>
<p>*Snoring/ Sleep Apnea</p>	<p>Yes _____ No _____</p>	<p>*Blood Disease</p>	<p>Yes _____ No _____</p>
<p>*Do you use a CPAP?</p>	<p>Yes _____ No _____</p>	<p>*Kidney Disease</p>	<p>Yes _____ No _____</p>
<p>*Asthma</p>	<p>Yes _____ No _____</p>	<p>*Previous Biopsies</p>	<p>Yes _____ No _____</p>
<p>*Emphysema/ Respiratory Illnesses</p>	<p>Yes _____ No _____</p>	<p>*Cancer</p>	<p>Yes _____ No _____</p>
<p>*Lung Disease</p>	<p>Yes _____ No _____</p>	<p>Type _____ Date _____</p>	
<p>*Stroke</p>	<p>Yes _____ No _____</p>	<p>Chemo _____ Radiation _____</p>	
<p>*Heart Murmur</p>	<p>Yes _____ No _____</p>	<p>*High Cholesterol</p>	<p>Yes _____ No _____</p>
<p>*Recurrent Illnesses</p>	<p>Yes _____ No _____</p>	<p>*Pacemaker</p>	<p>Yes _____ No _____</p>
<p>Explain _____</p>		<p>*Anemia</p>	<p>Yes _____ No _____</p>
<p>*Defibrillator</p>	<p>Yes _____ No _____</p>	<p>*Abnormal Blood Pressure</p>	<p>Yes _____ No _____</p>
<p>*Abnormal Heart Condition</p>	<p>Yes _____ No _____</p>	<p>High/Low, What is it usually? S _____ /D _____</p>	
<p>Explain: _____</p>		<p>*Hemophilia</p>	<p>Yes _____ No _____</p>
<p>*Slow healing</p>	<p>Yes _____ No _____</p>	<p>*Arthritis</p>	<p>Yes _____ No _____</p>
<p>*Diabetes</p>	<p>Yes _____ No _____</p>	<p>*Osteoporosis</p>	<p>Yes _____ No _____</p>
<p>*Rheumatic Fever</p>	<p>Yes _____ No _____</p>	<p>*Joint Replacement</p>	<p>Yes _____ No _____</p>
<p>*Hypoglycemia</p>	<p>Yes _____ No _____</p>	<p>Area and date of replacement: _____</p>	
		<p>*Abnormal bleeding</p>	<p>Yes _____ No _____</p>

Do you have a medical condition that requires you to pre-medicate with antibiotics before dental treatment? Yes \_\_\_\_\_ No \_\_\_\_\_ Reason: \_\_\_\_\_

**Are you allergic to:**

Penicillin	Yes _____ No _____	Codeine	Yes _____ No _____
Sulfa	Yes _____ No _____	Tylenol/Acetaminophen	Yes _____ No _____
Latex	Yes _____ No _____	Advil/Ibuprofen	Yes _____ No _____
Clindamycin	Yes _____ No _____	Local Anesthetic	Yes _____ No _____

Please list other allergies (include drugs/medications, foods, seasonal, etc):  
\_\_\_\_\_

Pharmacy Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Health History Continue**

**List any medications you are currently taking:**

- |           |            |
|-----------|------------|
| 1.) _____ | 6.) _____  |
| 2.) _____ | 7.) _____  |
| 3.) _____ | 8.) _____  |
| 4.) _____ | 9.) _____  |
| 5.) _____ | 10.) _____ |

Have you ever taken Fosamax, Boniva, Actonel or any other medication containing bisphosphonates? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you taking any Antacids? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you taking Tagamet/Cimetidine? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, how often? \_\_\_\_\_

Are you taking any herbal supplements/medications? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, which ones? \_\_\_\_\_

Are you a smoker? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, how much per day? \_\_\_\_\_

Do you use controlled substances? Yes \_\_\_\_\_ No \_\_\_\_\_

Women: Are you pregnant? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, how many weeks? \_\_\_\_\_

Are you planning a pregnancy in the next 6 months? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you nursing? Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Patient Name (Please print)

\_\_\_\_\_  
Patient/Guardian

\_\_\_\_\_  
Signature Date

# PREMIER DENTAL CENTER

Today's Date \_\_\_\_\_

## USE OF PHOTOGRAPHS, VIDEOS, AND IMAGES

By initializing below, you acknowledge and understand that photographs, videos, and other images, such as x-rays, and other records may be created during my examination, treatment, and follow-up care. I give my permission for such items to be used for purposes of research, education, advertisement, or publication. Identifying information will be omitted. You also understand that you have the right to refuse to sign this acknowledgement. \_\_\_\_\_ (Initial)

## CONSENT

By initialing below, you hereby authorize the doctor to take x-ray, photographs, or other diagnostic aids deemed appropriate by the doctor to make a thorough diagnosis of patients' dental needs. I also authorize the doctor to perform any and all forms of treatment medication, and therapy that may be indicated in connection with the dental care of the patient. \_\_\_\_\_ (Initial)

## NOTICE OF PRIVACY PRACTICES

By signing below, you acknowledge and understand that you have received and read a copy of the Notice of Privacy Practices. \_\_\_\_\_ (Sign)

Would you like for anyone to have access to your account? **Yes No**

Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ (Patient Signature)

## INSURANCE FILING

By initialing below, you authorize the dentist to release any information including the diagnosis and the record of any treatment or examination rendered to my child or me during the period of such care to third party payers and/or health practitioners. I authorize and request my insurance copay to pay directly to the dentist or dental group insurance benefits otherwise payable to me. You also acknowledge and understand that you are ultimately responsible for payment in full on your account, not the insurance company. We do file dental insurance claims as a courtesy to our patients. You understand that we can only make **ESTIMATES** regarding your insurance benefits based on the information provided by you and the insurance company. In the event your insurance company does not pay as much as expected, you understand that the remaining balance is due and payable immediately by you. \_\_\_\_\_ (Initial)

## FINANCIAL POLICY

Our office accepts: Cash, Check, Credit or Debit Card, Monthly payment options with Card Credit and Sunbit. Any balance not paid by your insurance company within 60 days after the date of service will be the responsibility of the patient. Some visits require an initial deposit of up to 20% in order to hold the preferred time. Any deposit paid will be credited toward your estimated portion on the date of service. Should you need to change a reservation, please allow our office 24 hours notice to avoid forfeiture of your reservation deposit. Any balance not paid or have prior arrangements made with the office will be subject to collections. \_\_\_\_\_ (Sign)



**Notice of Privacy** As a provider of dental services we are required, under the Health Insurance Portability and Accountability Act, to inform you of your rights to protect your personal health information. As a covered entity, we must inform all patients of their rights regardless of insurance coverage.

**Our Duty To You:** As your dental provider we will do everything within our control to maintain your records and information in a secure and private manner. We reserve the right to change our policies, but you will be informed of any changes in advance. We will only release information about you and your treatment under specific circumstances. These include, but are not limited to the following:

**Treatment:** We may use your information during the course of treatment. This includes releasing information to other dentists, physicians, other health care providers, lab technicians, and our staff. Our staff includes full and part time employees, as well as, temporary personnel.

**Payment:** We may disclose personal information about you and your treatment to third party carriers and payment processing entities. This includes insurance carriers, claims clearinghouses, collection agencies, and third party administrators such as employee medical reimbursement accounts.

**Operations:** We may use your personal information in the course of operations of our office. This may include quality assurance/quality improvement reviews, credentialing, training, and certification and accreditation activities.

**Miscellaneous Uses:** At certain times we may be required to use your information for other purposes than as described above. Examples of these uses include: appointment reminders (cards, voice messages, and letter), abuse/neglect, national security, immediate family and friends (only to the extent for use in healthcare operations or payment), schools (letter excusing absence due to dental treatment), education (use of information in presentations or lectures regarding specific treatment or procedure), advertising, and in some cases to law enforcement and court ordered releases (coroner, worker's compensation, automobile policies, and life insurance policies).

**Restrictions:** You have the right to request restrictions or disclosure of usage. We are not required to accept these restrictions but we will make a note of the request and honor that request if applicable.

**Access:** You have the right to access your personal health information. A request for access must be made in writing. You may speak to our privacy officer to schedule an appointment to view your information. You may also request a copy of your personal health information. We will charge you a fee for the copies as set by the Tennessee Board of Dentistry.

**Amendment:** You have the right to request that we amend your personal health information. Your request must be in writing and explain what should be amended and the rationale for such request. We have the right to deny this request if we feel that it would render your information inaccurate. We will inform you of the decision to amend your information.

**Disclosures:** You have the right to request a list of the times and entities to whom we have disclosed your personal health information. These disclosures are only for instances other than treatment, payment or operations. This disclosure will be given free on an annual basis if requested. We reserve the right to charge for this if requested more than once in a 12 month period.

**Complaints:** Please contact our privacy officer for any questions or complaints. If you feel that we have violated your privacy you can submit a written complaint to the U.S. Department of Health and Human services. We can provide you with the address upon request.